



Castlefields Primary School, Castlefields, Bridgnorth, Shropshire WV16 5DQ

Phone: 01746 764072 Email: admin@castlefields.org.uk Website: www.castlefieldsprimary.co.uk

Head Teacher: Mrs R Lee

July 2025

Dear Parents/Carers

Breakfast Club

Breakfast Club will continue to be available from September 2025 offering care from 8.00 am.

Venue

Breakfast Club takes place in the demountable and is available for children from Reception to Year 6. We are unable to open this service to nursery children due to ratios of adults to children and the age gap that we would be dealing with if we had 3 year olds to 11 year olds. There are two adults who run Breakfast Club; one Teaching Assistant, Mrs Dei and one other member of staff. Children will be able to have breakfast which consists of cereal, toast, brioche type rolls and juice. There will be various activities for children to enjoy.

Booking

Once a registration form has been completed, please book your place via the office by emailing admin@castlefields.org.uk. Can we remind you that it is the place you are booking not the child. If you book a session and decide not to use it with less than 48 hours' notice, then we will have to charge you.

Payment (subject to review in April 2026)

8.00 am - 8.45 am (or any part of): £5.00

An invoice will be issued via ParentPay at the end of the half term following attendance. We are unable to offer a discount for dual attendance at both Breakfast Club and Wrap Around. Childcare Vouchers are accepted.

School Car Park

We politely ask that you do not use the car park at any time including for drop off at Breakfast Club.

Allergies and Medication

Please ensure that the data sheet for Breakfast Club and the one for school both reflect your child's present medical conditions. If your child needs an inhaler or epi-pen they must have one to keep in Breakfast Club too.

If you have any comments or queries, please do not hesitate to call in and talk to us.

Yours sincerely

Mrs R Lee

Headteacher

