



## **Information about Remote Learning**

### **Introduction**

During periods of remote learning, staff at Castlefields Primary School will continue to provide education and support to our children. All learning will be conducted using ClassDojo and Office365 Teams. This allows staff to keep in daily contact with their class, in the same professional manner they do at school. Teachers schedule learning and follow our carefully designed, broad and balanced curriculum. As far as possible we will endeavor to maintain the sequence of curriculum lessons, although some activities will have to vary.

### **Aims**

This remote learning policy for staff aims to:

- Ensure consistency in the approach to remote learning for pupils who aren't in school
- Set out expectations for all members of the school community with regards to remote learning
- Provide appropriate guidelines for data protection

This information is intended to make our systems for remote learning clear to everyone.

**Section 1:** Describes how we deliver Remote Learning if the school is closed (e.g. Lockdown from January 2021 when only a vulnerable / Critical Workers pod was open).

**Section 2:** Describes how we do Remote Learning if only part / small numbers of the school is closed (e.g. if a pod is closed due to quarantine or if a family has to quarantine).

### **SECTION 1: When our normal school is closed.**

#### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

Our provision of Remote Learning will start the next day. Each teacher will begin to set work on ClassDojo and will be ready on-line to receive work back and support learning. When providing remote learning, teachers are available as per their normal working hours.

**Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, our work in Science or Design and Technology may have some practical elements removed.

**Remote teaching and study time each day**

**How long can I expect work set by the school to take my child each day?**

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1	3 hours
Key Stage 2	4 hours

**Accessing remote education**

**How will my child access any online remote education you are providing?**

- In our school we use ClassDojo. We use this to:
- Set work every day
- Have communication with parents and pupils about the work
- Receive completed work
- Give marking / results / feedback to pupils
- Stream videos from teachers where they explain work
- Tell pupils about any 'Live' lesson elements (such as when we use Teams)
- From February we will supplement this work with the addition of Teams, for discussion and motivation for pupils – although the main delivery method for work will remain ClassDojo

**If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We will help solve such problems for families. For example we issue or lend laptops or tablets to pupils. Parents should email the school if they need support
- We can also issue or lend devices that enable an internet connection (for example, routers or dongles). Parents should email the school if they need support
- Where any pupils continue to have difficulties parents should email the school and the school will work to solve it on an individual basis

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

Some examples of remote teaching approaches used by our teachers:

- Video recordings of live teaching (uploaded onto ClassDojo)
- Recorded teaching from elsewhere (e.g. BBC Learning, Oak National Academy lessons)
- Resources produced by teachers for pupils to work on at home (e.g. worksheets)
- Books and home learning packs for pupils
- Commercially available websites supporting the teaching of specific subjects or areas
- Teams slots for class discussion / motivation / explanations / short learning activities (from February 2021)

## **Engagement and feedback**

**What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

- We expect all of our pupils' to engage with remote education
- Children or their parents should seek help from teachers or teaching assistants where required
- Some vulnerable pupils are supported in school to access their remote learning in line with their peers.
- We have written to parents about how to support their child
- Parents should alert teachers if their child is unable to complete work, e.g. due to illness

**How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

- We check two things every day: Have pupils accessed their work? What is the quality of their work?
- All work is sent back to their teacher using ClassDojo for our staff to check.
- We contact parents straight away if we are worried or if pupils have not engaged

## **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Pupils will receive feedback about their work very regularly. Teachers work online and so comment back to pupils after they have checked their work. Teaching assistants help with this
- Pupils will get feedback almost every day

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Our SENDCo works with the class teacher of every child who has Special needs to make sure their needs are met and they can work well
- For our youngest pupils the work set includes some help for parents about how to approach things. There is good use of video for our youngest pupils
- Some of our pupils with Special Needs (EHCPs) attend school because they are vulnerable

### **SECTION 2: When our normal school is open but some groups / individuals are at home.**

#### **The remote curriculum: what is taught to pupils at home**

#### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

All of our pupils will receive online learning via ClassDojo from the first day that they are absent. On rare occasions this is delayed and in these cases pupils are given general learning activities.

#### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

- We teach the same curriculum remotely as we do in school although it may be adapted slightly. For example, some practical Art or Design and Technology lessons may not be easily transferrable to remote learning
- Learning sequences are carefully planned and these have been adapted for remote education

## Remote teaching and study time each day

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1	3 hours
Key Stage 2	4 hours

## Accessing remote education

### How will my child access any online remote education you are providing?

- Parents and carers have been informed about remote learning provision via letters, emails and text messages
- Each child in the school, including our Nursery class, has a login to ClassDojo
- Each class will have work uploaded for every school day
- Children will also be able to access some work on Teams from February 2021

### If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We will issue or lend laptops or tablets to pupils
- We have free data from Vodafone which can be given to families should it be required
- On request where an individual / small number are isolating we can use email or paper packs
- We can make bespoke arrangements for individuals

## How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

We use a range of teaching strategies that will all be posted onto the platform. See section 1

## Engagement and feedback

### What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- We expect pupils' to engage with all remote education as long as they are isolating and not unwell
- We keep a log of pupil engagement and contact the parents of those pupils who have not submitted work

### How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- We will check how well your child is doing every day
- We will contact you straight away if we have a concern. We will check this daily

### How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- We will give your child feedback on the work they submit
- This will be almost every day
- On ClassDojo, this will be written feedback or via short video messages if the message is applicable to a group of learners

### Additional support for pupils with particular needs

#### How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Our SENDCo works with the class teacher of every child who has Special needs to make sure their needs are met and they can work well
- For our youngest pupils the work set includes some help for parents about how to approach things. There is good use of video for our youngest pupils
- Some of our pupils with Special Needs (EHCPs) attend school because they are vulnerable